



502 Blackpatch Drive, Springfield, TN 37172  
615-384-2745

**APARTMENT LEASING APPLICATION**

*This application and the contents hereof are considered as part of the lease agreement.*

*Co-tenants other than spouse or children must file a separate application.*

Application is hereby made this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, for the leasing of a  
\_\_\_\_ bedroom apartment within Forest Park Apartments located at 502 Blackpatch Drive, Springfield,  
TN 37172, and application is subject to approval by Forest Park management and to unit availability.

Applicant Full Name \_\_\_\_\_

Applicant DOB and SSN \_\_\_\_\_ / \_\_\_\_\_

Driver's License # \_\_\_\_\_

Name of Spouse (if applicable) \_\_\_\_\_

Spouse DOB and SSN \_\_\_\_\_ / \_\_\_\_\_

Applicant Phone Number \_\_\_\_\_

Applicant Email \_\_\_\_\_

Number of Children (if applicable) \_\_\_\_\_ Ages \_\_\_\_\_

Names of other potential non-family occupants (Separate application required) \_\_\_\_\_

\_\_\_\_\_

Present Street Address \_\_\_\_\_ How Long \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Present Landlord \_\_\_\_\_ Phone \_\_\_\_\_

Reason for Moving \_\_\_\_\_

Employer \_\_\_\_\_ How Long \_\_\_\_\_ Phone \_\_\_\_\_

Occupation/Job Title \_\_\_\_\_ Salary/Month \_\_\_\_\_

Spouse Employer \_\_\_\_\_ How Long \_\_\_\_\_ Phone \_\_\_\_\_

Occupation/Job Title of Spouse \_\_\_\_\_ Salary/Month \_\_\_\_\_

Additional Sources of Income \_\_\_\_\_ Amount/Month \_\_\_\_\_

In case of emergency notify \_\_\_\_\_

Phone # \_\_\_\_\_ Relationship \_\_\_\_\_

### **Personal Reference**

Name \_\_\_\_\_ Address \_\_\_\_\_

Phone # \_\_\_\_\_ Relationship \_\_\_\_\_

### **Release & Consent - Background Check**

Applicant hereby agrees that personal investigations may be conducted and consumer reports obtained in support of the following information and authorizes all persons or companies in the categories listed below to release without liability information regarding employment, income and/or assets to Forest Park Apartments management or its agent for the purpose of verifying information submitted on this apartment leasing application. \_\_\_\_\_ (Initial here)

### **Groups or Individuals that May be Contacted**

Past and present employers, previous landlords, support and alimony providers, educational institutions, welfare agencies, state unemployment agencies, the Social Security Administration, and medical and child care providers. \_\_\_\_\_ (Initial here)

### **Conditions**

Applicant agrees that a photocopy of this authorization may be used for the purposes stated above. The original of this authorization will be on file and will stay in effect for a year and one month from the date signed. Applicant understands he/she will have the right to review and correct any information that is incorrect. \_\_\_\_\_ (Initial here)

\_\_\_\_\_  
Applicant Signature \_\_\_\_\_ Date

Print Name \_\_\_\_\_

**Application Fee and Credit Card Authorization**

Forest Park Apartment management will pre-approve this application to ensure certain employer and income criteria are met. Once pre-approved, applicant agrees that Forest Park Apartments shall charge applicant's credit or debit card a one-time **non-refundable \$50 (fifty dollars) application fee**. This application fee covers processing of a criminal background check and credit report. Applicant authorizes Forest Park Apartments to run a credit/debit card for \$50 (fifty dollars) using the form below:

\_\_\_\_\_(Initial here)

**CREDIT CARD AUTHORIZATION FORM**

Visa \_\_\_\_\_ Mastercard \_\_\_\_\_ Amex \_\_\_\_\_ Discover \_\_\_\_\_

Card # \_\_\_\_\_

CVV # \_\_\_\_\_ Expiration \_\_\_\_\_ Zip Code \_\_\_\_\_

**Security Deposit**

Upon being approved, a security deposit of \$ \_\_\_\_\_ will be retained and forfeited as liquid damages if applicant fails to take possession of said apartment. \_\_\_\_\_ (Initial here)

\_\_\_\_\_  
Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_